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## WORKS CONTRACT NOTICE

### PURCHASE AND INSTALLATION OF ELEVATOR

Gradski muzej Subotica, Subotica Republic of Serbia

1. **Reference**

HUSRB/1602/31/0050

2. **Procedure**

Simplified Competetive Negotiated Procedure

3. **Programme title**

Interreg-IPA CBC Hungary- Serbia

4. **Financing**

The project is co-financed by the European Union, in accordance with the rules of Interreg-IPA CBC Hungary- Serbia programme.

5. **Contracting authority**

GRADSKI MUZEJ SUBOTICA

24000 Subotica, Trg sinagoge 3

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### CONTRACT SPECIFICATIONS

6. **Nature of contract**

Lump-sum

7. **Description of the contract**

Due to the lack of accessibility for disabled people, the building of the City Museum of Subotica is only partly accessible for disabled people, thus our project would install an elevator for disabled access so that the entire exhibition and cultural offer becomes available to disabled and elderly people and families with little children (prams) as well.

8. **Provisional commencement date of the contract**

28/05/2019

9. **Period of implementation of tasks**

70 calendar days.

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## TERMS OF PARTICIPATION

### 10. Eligibility and rules of origin

Participation in this tender procedure is open only to the invited tenderers.

Participation is open to all legal persons [participating either individually or in a grouping (consortium) of tenderers] which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see heading 17 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

### 11. Subcontracting

Subcontracting is allowed.

Subcontractors, suppliers and entities upon whose capacity the tenderer relies for the selection criteria, must be eligible in respect of the rules on nationality and origin for the financing programme detailed in Section 10 above.

### 12. Grounds for exclusion

Natural persons, companies or undertakings falling into a situation set out in Section 2.6.10.1.1. ('exclusion from participation in procurement procedures') and Section 2.6.10.1.2. ('rejection from a given procedure') of the practical guide, are not entitled to participate in this tender procedure or be awarded a contract. Should they do so, their tender will be considered unsuitable or irregular respectively. Tenderers must provide declarations to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide. The declarations must cover all the members of a joint venture/consortium. Tenderers guilty of making false declarations may also incur financial penalties up to 10% of the value of the contract and exclusion in accordance with the Financial Regulation in force.

Those exclusion situations apply to all members of a joint venture/consortium, all subcontractors and all suppliers to tenderers, as well as to all entities upon whose capacity the tenderer relies for the selection criteria.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

### 13. Number of tenders

Tenderers may submit only one tender. Tenders for parts of the works will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

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## SELECTION AND AWARD CRITERIA

### 14. Selection criteria

In order to be eligible for the award of the contract, tenderers must provide evidence that they meet the selection criteria. If a tender is submitted by a consortium, unless specified, the selection criteria will be applied to the consortium as a whole.

The selection criteria for each tenderer are as follows:

**14.a Economic and financial capacity of candidate:**

- the average annual turnover of the tenderer in the past 3 years must be at least 35.000 eur.

**14.b Technical and professional capacity of candidate:**

- it must have completed at least 1 project of the same nature, amount and complexity as the works **concerned** by the tender and implemented during the following period: 8 years counting from the submission deadline. The contracting authority reserves the right to ask for copies of certificates of final acceptance signed by the supervisors/contracting authority of the projects concerned.
- Has at least:
  - a) 5 employed workers qualified for executing construction works
  - b) 2 employed workers for electrical installation works
  - c) 2 employed workers for electrical works- elevator installers.
- The candidate must provide three professional figures to work on this contract:  
Site Manager (Civil Engineer with licence no. **410**) must have at least 3 years of working experience, responsible engineer for electrical works ( Engineer for electrical works with licence no.**450**) and responsible engineer for elevator ( Mechanics engineer with licence no.**434**).

**15. Award criteria**

The sole award criterion will be the price: the most economically advantageous tender is the technically compliant tender with the lowest price.

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**TENDERING**

**16. Ethics clauses**

The tenderers are subject to the ethics clauses, detailed in Section 2.5.6. of the practical guide.

**17. Legal basis<sup>1</sup>**

Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Interreg IPA - See Annex A2 of the practical guide.

**18. Appeals**

Tenderers believing that they have been harmed by an error or irregularity during the award process may file a complaint. See further Section 2.12. of the practical guide.

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<sup>1</sup> Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term).